



**LASSEN COUNTY**  
**CHILDREN AND FAMILIES COMMISSION**  
**MEETING MINUTES**

March 4, 2004, 1:30 p.m.  
1345 Barry Creek Plaza, Suite B  
Susanville, California

**Commissioners Present:** Mae Sherman, Barbara Malone, Patsy Jimenez , Betsy Elam, Doug McCoy, Sheral Thorlaksson, Jim Chapman

**Commissioners Absent:** Brenda Poteete, Alternate Member Brian Dahle, Janice Irvin, Alternate Member Kathy Colvin, Alternate Member Shannon Gerig

**Visitors:** Lisa Holmstrom, Janet Lasick, Barbara Tiner, Jean Hodge, Jeannie Huber, Becky Guess, Lillian Arnold, Wynette Helzel, Corrine Reed

**Commission Staff:** Laura Roberts

1. **Welcome and Introductions:** Chairperson, Doug McCoy called the meeting to order at 1:35 p.m. The Chairperson welcomed everyone.
2. **Public Comment:** There was no public comment.
3. **Approval of Agenda:** Commissioner Jimenez moved to approve the agenda. Commissioner Malone seconded the motion. There was no discussion. The motion passed.
4. **Consent Calendar:** The consent calendar was presented. Commissioner Elam and Sherman moved and seconded respectively to approve the consent calendar. The motion passed. Items approved on the consent calendar are:
  - 4a. SUBJECT: Approval of Minutes LCCFC Meeting of February 5, 2003
  - 4b. SUBJECT: Approval of Fiscal Report
5. **Mini Grant Requests: Jeannie Huber RDHAP Project:** Jeannie Huber presented the request for \$7,500 in mini grant funds to implement an RDHAP program. This will allow her as an RDH to practice expanded procedures without the supervision of a dentist. The program will be mobile and will accept Medi-Cal and other insurances. She detailed the benefits of the program. Her training will be completed in May 2004 at which time she will have the RDHAP certification. She showed her portfolio, draft business plan, and curriculum. She stated that she intends to apply for non-profit status. She stated that the program is not duplicative of the services provided by the LOHTF. Commissioner Elam questioned the target population being broader than 0-5. Jeannie responded that the 0-5 population will be served by 100 visits free of charge. Jeannie stated that the entire family needs to be treated because dental disease is a family issue so others outside the 0-5 age range would be served also. Questions for Commissioners were opened. Commissioner Malone supports the concept because we don't have enough providers, and families are very isolated, often don't have transportation or miss appointments. She expressed concern about providing start up costs for a private business. Commissioner Jimenez supported the concept because of his ability to increase access to services. Jean Hodge stated that this new program will provide the "grout" between the bricks of the FRC's and the current LOHTF activities. She added that this will provide greater access to those in outlying areas. Commissioner McCoy is supportive of the commitment of the applicant to respond to a need. He does have concern about funding option #1 which is for the expenses of school. It is difficult to "insure" or secure the investment of the Commission when funding training. He questioned how the work blends with the LOHTF's program. Jeanie Huber stated that the program is very new and hard to compare this to anything because it is so new. Commissioner Chapman expressed his appreciation of all of the efforts of Jeannie Huber in setting up the Hygienists organization and the LOHTF projects. Commissioner Malone moved that the project for purchase of startup equipment of the RDHAP Project be funded from the remaining Regional Oral Health Project funds rather than mini grant funds. The motion was seconded by Jim Chapman. There was no further discussion. The motion carried unanimously.

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**New Horizons Preschool Equipment Request:** Becky Guess presented the proposal. This is a resubmittal of a proposal considered by the Commission in September of 2003. Questions were posed from Chairperson McCoy. Becky Guess submitted additional information regarding updated enrollment, current need compared to the original application, matching funds, current staffing, and evaluation. Chairperson requested questions or comments from commissioners. Commissioner Elam moved that the request be funded as submitted. Commissioners Chapman and Sherman seconded the motion. Commissioner Malone stated that faith based organizations do not receive the same funding opportunities as other preschools so it is good to supplement programs such as this. The motion carried unanimously.

**Big Valley Family Resource Center Parent Education Project:** Lillian Arnold presented the mini grant request. This is for the purchase of curriculum for use in a parenting program. She stated that they are receiving requests for parenting information. She stated that there are no programs or curricula available in their area specific to the 0-5 age group. Commissioner Malone stated that there is a tremendous need for parent education opportunities in Lassen County. Commissioner Elam wanted to be sure that 0-5 is covered not just 0-3. Commissioner McCoy complemented the applicant on the identification of in-kind and community partners. Commissioner Malone moved that the grant be approved in the amount of \$1,049. Commissioner Sherman seconded the motion. There was no further discussion. The motion was approved. Commissioner Thorlaksson abstained.

6. **Behavioral Health Initiative:** The efforts of the Behavioral Health Initiative committee were updated. The issue is to approve \$50,000 per year for three years for the initiative. Commissioner Elam moved that we allocate \$50,000 per year for three years for this initiative. Commissioner Chapman seconded the motion. There was no further discussion. The motion carried with Commissioner Malone abstaining.

7. **Technical Assistance Authorization:** Laura Roberts explained the need for TA regarding Title IVE and Evaluation services. Commissioner Malone moved that the Contractor have discretion over \$10,000 of the technical assistance and evaluation line item in our budget and that she report quarterly on any expenditures. Commissioner Jimenez seconded the motion. The motion carried.

8. **Public Hearing - Statewide Annual Report:** The Hearing was declared open by Chairperson McCoy at 2:50 p.m. There was no comment made on the report. Commissioners had no questions. It was moved by Commissioner Elam, seconded by Commissioner Malone that the report be approved. There was no discussion. The motion carried.

9. **Reports:** Statewide Conference: Attendees will be Commissioners Sherman, Jimenez, Irvin, Colvin. Laura Roberts will attend also. Registration is done on-line and Laura is to register the applicants or get forms to them to register with. Laura is to check on refund of registration in case a commissioner is unable to attend. Jeannie Huber stated that she had just received word that the Oral Health Presentation has been selected to co-present with Jon Roth of the California Dental Foundation.

10. **Committee Formation:** It was explained that originally the Commissioners who were officers served as an executive committee. That works well, but perhaps bringing in non-commission members to serve on a fiscal and programmatic committee in an advisory capacity would broaden the information and community input for the Commission to work with. Suggestions were made for members. Laura is to explore the concept more.

11. **Reports:** Cheryl Smith reported on progress she has made with her Mini Grant for Little Lighthouse Preschool. Her enrollment is up to 24 students now, and she is requesting expansion to 30.

Lisa Holmstrom reported on her experience participating on an interview panel for the GOSERV and CAPC offices to help in the Federal grant application process for expansion of the AmeriCorps project from 100 to 250 members statewide. Lisa also presented an AmeriCorps Home Visiting Project report to the commission as well as information from the Big Valley Family Resource Center and the Fort Sage FRC.

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Many applications have been received to participate in the CARES project. Susie and Dennis are in the process of entering all of the information into the CARES database. CARES training opportunities have begun and providers are participating. Stephanie Riddle, the childcare provider recruiter is working with the Big Valley and Fort Sage FRC's to provide information to individuals that are interested in becoming child care providers.

The Oral Health Project is moving along well. Children are being scheduled for oral surgery. Janet Lasick reported that the statewide demonstration grant project through Delta Dental has allowed some funding to defray the costs to Lassen Family Dental Practice of having their dentist out of the office to receive training in oral surgery.

12. **Learning Opportunity:** Information was handed out with several websites to visit to obtain information on children's behavioral health, nutrition, safety, etc.

13. **Adjourn:** The next meeting will be on April 1, 2004. The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Laura J. Roberts  
Executive Director